

STAKEHOLDER FILE

1. Controller of the data file

Pirkan Opiskelija-asunnot Oy(Business ID 0211539-7)
Sorsapuisto 1
FI-33500 TAMPERE
Tel: 0406686008

2. The person in charge of the data file:

Timo Jokinen
Sorsapuisto 1
FI-33500 TAMPERE
Tel: 0406686008
toimisto@poas.fi

3. Data file name:

Partners file

4. The purpose for which the personal data is used:

The personal data is processed in order to facilitate communications and the distribution of information to persons who are part of POAS or its stakeholder groups.

5. Data file contents

The file contains the personal data required for the purpose for which the data is used, such as:

- name
- title/position
- employer
- contact data (postal address, phone number, email address)

The data in the file will be deleted as soon as there is no reason to retain it, as dictated by the purpose of the file.

6. Regular sources of data

The data is collected from the data subjects themselves (eg. in meetings or as part of other communications with them). Data can

also be collected from outside sources such as newspapers and other publications, online or other sources which are available to the public, and from files kept by third party service providers.

7. The disclosure and transfer of data

Data shall not be disclosed to anyone outside of POAS, and shall not be transferred outside the EU or the European Economic Area.

8. Data file protection

Data in the file that is processed by digital means is protected by firewalls, passwords, and other necessary technological methods which are currently generally accepted in the field of information security.

Records that are kept manually are stored on premises to which outsiders are not admitted.

Only the controller's specified employees or the employees of companies which have been contracted by the controller, and who have signed a confidentiality agreement, are authorised by the controller to have individual access to data that is stored in the data file.

9. The right of access, the right of rectification, and the right to prohibit access

The data subject has the right to access any data on them which has been stored in the file. Any request for access should be sent in writing to the person who is in charge of the personal data file. The request must be signed by the data subject. The request for access can also be made in person on the controller's premises.

By contacting the controller, the data subject has the right to forbid the processing of data on them and the disclosure of such data for the purposes of direct advertising, distance selling, or other direct marketing of market and opinion surveys.

When contacting the controller, the data subject has the right to demand that incorrect data be rectified.